



MISSION STATEMENT; “To assist all young people in reaching their full potential, by offering Christian love through Sport, Creative Activity and Adventure, in a caring, accepting, safe environment - sharing enthusiasm and building respect and self-esteem through relationships.”

## **Youth Engagement Coordinator – Full Time**

### **Job Description & Personal Specification**

#### **Overview**

<b>Centre:</b>	Pioneer Centre
<b>Position:</b>	Youth Engagement Coordinator
<b>Reporting to:</b>	Head of Centre
<b>Hours:</b>	37.5 Hours per week
<b>Role Type:</b>	Permanent, Full Time
<b>Overall Purpose:</b>	To lead and coordinate Christian youth ministry at the Pioneer Centre, fostering outreach to churches, youth groups, and Christian organisations. The role supports the development of youth leaders, facilitates impactful events, and promotes spiritual growth through residential programs and community engagement.

#### **DUTIES AND RESPONSIBILITIES:**

- **Training & Development:**  
Establish and manage the Pioneer Centre Training Hub, partnering with local and national Christian youth organisations to deliver regular training for youth leaders and young people and to provide resources.
- **Networking & Outreach:**  
Build and maintain relationships with church leaders, youth teams, and Christian ministries across the Midlands to support collaborative outreach and ministry.
- **Partnerships:**  
Work closely with organisations such as Catalyst Youth, Hereford/Worcester Dias, YFC, Reign Ministries, and local Baptist and Methodist churches (and other denominations) to address community needs and strengthen Christian engagement. The centre to which you are appointed will be your principal place of work, but from time to time the company may require you to work in another part of the Organisation or in conjunction with an affiliate provider.
- **Event Coordination:**  
Organise and lead youth events both at the Pioneer Centre and externally, including the development of a ‘*Envision*’ style event to bring local leaders together in prayer and support. To endorse summer camp/residentials through Pioneer and work towards facilitating networked organisations in their undertaking of collaborative day event/residential programs utilising the Pioneer Centre.
- **Funding & Resourcing:**  
Research and apply for grants to support staffing, youth programs, and ministry expansion.



- **Support & Mentorship:**  
Provide spiritual and practical support to staff, volunteer trainees and young people during their time at the Centre, including placements in local churches and access to resources.
- **Digital Engagement:**  
Promote events and ministry initiatives through social media and digital platforms to increase visibility and participation.
- **Volunteer Leadership:**  
Inspire and coordinate volunteer teams to support youth events and ministry activities.
- **Compliance & Administration:**  
Manage data in accordance with GDPR policies and operate within agreed budgets. Provide administration and organisational skills to enable the networking and support of the local groups in line with the role aims.
- **Christian Spiritual Leadership:**  
Lead devotions, prayer meetings, and faith-based activities, fostering a welcoming and spiritually enriching environment. To provide workshops and training.
- **Centre Support:**  
Assist with general Centre operations during busy periods as required.
- There is an occupational requirement under Schedule 9 of the Equality Act 2010 for this post to be held by an active, practicing Christian who can promote Christian values & ethos.

## Person Specification

### Essential:

- Active, practicing Christian with a passion for youth ministry (Occupational Requirement under Schedule 9 of the Equality Act 2010).
- Proven experience in youth work, ministry coordination, or church leadership.
- Strong interpersonal and networking skills.
- Ability to lead events and engage young people in faith-based activities.
- Clear and concise presentation skills
- Competent in social media and digital communication.
- Organised, self-motivated, and able to manage multiple responsibilities.
- Willingness to work flexible hours, including evenings and weekends.

### Desirable:

- Experience in grant writing or fundraising.
- Familiarity with regional church networks and youth organisations.
- Leadership experience in residential or camp settings.

## Qualifications

### Essential:

- Full clean driving license, held for over 2 years
- Access to a vehicle
- Youth work qualification or higher education

### Desirable:

- Holds a D1 endorsement on the driving license



- First Aid qualified
- Safeguarding certificate

## **Experience**

### **Essential:**

- Talking and liaising with small & large group leaders.
- Paid or unpaid experience of working with communities and/or community groups for at least 5 years.
- Experience of setting up or working with church & youth groups.

## **Job Specific**

### **Essential:**

- Uphold the foundations and act with integrity and in accordance with the organisation's values & ethos.
- Ability to travel without difficulty in and around Shropshire, Worcestershire and Herefordshire 60-mile radius.
- Ability to work flexible hours with some evenings and weekends.
- Commitment to equal opportunities and an understanding of the needs of disadvantaged individuals and communities.

## **Knowledge & Skills**

### **Essential:**

- Understands operating procedures and risk assessments.
- Be able to keep neat accurate records.
- Ability to give clear and concise presentations and passionately communicate vision.
- Ability to prepare and present information in an accessible form, both electronically and written.
- Experience of working in partnership with other organisations.
- Strong IT skills including Microsoft 365, email and internet search engines.

### **Desirable:**

- High level of competence in coordinating staff, leaders & volunteers.
- Database knowledge / use / analysis.

**This Job Description and Person Specification is correct on 03/09/2025 and may be subject to review at any time as deemed necessary in line with NAYC/ACUK needs.**