

Risk Assessment Activity – Challenge Course

Pioneer Centre	Assessed by: James Kniffen	Assessed/Reviewed:	Next Review Date
		09/01/2023 07/01/2025 12/12/2025	12/12/2026
Reviewed by:	Assist Chief: Max Bishop		
Reviewed by:	Senior Instructors: Andrew Evrard, Joseph Page, Steph McMenemy Kieren Plant & Ronan Halpenny Lead Instructors: Rebecca Arms		Dec 2025

Overview: This takes place within a designated area and is out of bounds unless instructors are present. Instructors provide supervision of the group during this activity and have been in-house trained to lead the sessions. The course is inspected on an annual basis by High Times Technical Consultants to ensure all activities are in good working order and any recommended repairs are sorted based on urgency and bimonthly safe checks of equipment are carried out by staff. Preferred Staff to Client ratio 1:12 with a maximum of 1:16 – up to two groups on the course at one time. All instructors are first aid trained and emergency procedures are in place in case of a major accident.

Hazards	Groups of People at Risk from the Hazards Identified	Probability	Control Measures – Reduces the severity and lowers the probability to acceptable levels
		Severity	
Slips, trips and falls	Instructors, staff and guest/participants	Likely	Maintenance of the site is done by the activities team and maintenance team. Instructors visually check the area upon arrival. General brief and group management are provided by instructors to ensure activities are run safely.
		Minor	
		Medium	
Incorrect use of equipment/elements leading to injury	Instructors, staff and guest/participants	Unlikely	Guests briefed on hazards as they move around the course and the instructor and group leader supervise the use of elements. Helmets are worn by participants and instructors have gone through in-house training to ensure correct use of equipment and elements. It is advised by instructors not to hold onto wooden parts due to splinters as well as best not to put fingers in chains or hands on metal fixings.
		Major	
		Medium	
Fall from height on some of the elements	Instructors, staff and guest/participants	Unlikely	A clear briefing on how to use and access course elements with height is given by instructors and instructors monitor and are ready to step in to prevent a fall and ensure correct use of elements.
		Major	
		Medium	
Unauthorized access of equipment	Instructors, staff and guest/participants	Likely	"No Access" signs are in place on the fenced off area and gates. Guests are briefed about not accessing activities without staff.
		Major	

		Medium	
Equipment & Element Failure	Instructors, staff and guest/participants	Very Unlikely	Annual inspections of course by accredited inspector raise issues and repairs are carried out by activities and maintenance team. Bimonthly safety checks of equipment and elements are carried out by the activities team and issues raised to senior staff. Visual inspection on the day of delivery done by staff running the session and any issues raised with the senior team.
		Major	
		Medium	