

Risk Assessment Activity – Disco

Pioneer Centre	Assessed by: James Kniffen	Assessed/Reviewed:	Next Review Date
		10/01/2023 07/01/2025 12/12/2025	12/12/2026
Reviewed by:	Assist Chief: Max Bishop		
Reviewed by:	Senior Instructors: Andrew Evrard, Joseph Page, Steph McMenemy Kieren Plant & Ronan Halpenny Lead Instructors: Rebecca Arms	Dec 2025	

Overview: This is an instructor-led activity, taking place in Thunder Bay and occasionally in other meeting venues on site. Staff that run the session have been in house trained. On occasions this activity can be used by groups “Group Led” and activity staff set up, turn on, explain how the equipment works to ensure equipment is used properly. All instructors are first aid trained and emergency procedures are in place in case of a major accident.

Hazards	Groups of People at Risk from the Hazards Identified	Probability	Control Measures – Reduces the severity and lowers the probability to acceptable levels
		Severity	
Slips, trips and falls	Instructors, staff and guest/participants	Likely	Instructors brief the group at the start of the session with safety rules and make sure the area is clear and clean. Wild dancing will be stopped immediately, and the dance floor cleaned if spillages happen.
		Minor	
		Medium	
Effect of Flashing lights	Instructors, staff and guest/participants	Unlikely	Staff check with group leaders to see if anyone is known to be at risk and if so, then flashing lights won't be used.
		Major	
		Medium	
Asthma	Instructors, staff and guest/participants	Likely	Group sheets checked to see if any known asthmatics. Liaison staff check with group leaders to catch any issues and make suitable changes and adaptations and ensure group leaders have inhalers on hand for the session.
		Major	
		High	
Fire	Instructors, staff and guest/participants	Very unlikely	Fire alarms and procedures are in place and staff are trained to carry out procedures.
		Major	
		Medium	
Noise levels – damage to ears	Instructors, staff and guest/participants	Likely	Staff have been trained to set the volume to an acceptable volume level. The staff check with group leaders if anyone is known to be at risk of high noise
		Minor	

		Medium	levels, and if so, the volume brought down to a level that accommodates those at risk in the group. Other adaptations can be made with group members that are sensitive to loud noises which will be worked out with the group leader and liaison and instructor on the session.
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