

# Risk Assessment Activity – Night Line

Pioneer Centre	Assessed by: James Kniffen	Assessed/Reviewed:	Next Review Date
		11/01/2023 07/01/2025 12/12/2025	12/12/2026
Reviewed by:	Assist Chief: Max Bishop		
Reviewed by:	Senior Instructors: Andrew Evrard, Joseph Page, Steph McMenemy, Kieren Plant & Ronan Halpenny Lead Instructors: Rebecca Arms	Dec 2025	

**Overview:** The Night Line is a designated activity area and out-of-bounds unless an instructor is present. Group leaders are expected to assist with the group during this activity. Preferred Staff to Client ratio 1:12 with a maximum of 1:16. The group will be blindfolded throughout. All instructors are first aid trained and emergency procedures are in place in case of a major accident.

Hazards	Groups of People at Risk from the Hazards Identified	Probability	Control Measures – Reduces the severity and lowers the probability to acceptable levels
		Severity	
		Risk Category	
Slips, trips and falls	Instructors, staff and guest/participants	Likely	Participants are accompanied by staff to and from the area and visual checks of the course are made by the instructor upon arrival. Safety checks of course are done bimonthly to ensure the course is in good working order.
		Minor	
		Medium	
Bumping head on trees or course	Instructors, staff and guest/participants	Likely	Participants wear helmets and instructors monitor the group and guide participants when needed to prevent injury.
		Minor	
		Medium	
Cuts or grazes from ground / course	Instructors, staff and guest/participants	Likely	Participants are brief on wearing long trousers and the general track is clear of larger and sharp objects. Instructors are present to step in to remove or reroute the group.
		Minor	
		Medium	
Falling off raised sections and steps	Instructors, staff and guest/participants	Likely	Steps have anti slip wood on steps and handrails to use for balancing and other areas will be spotted if necessary. Instructors will warn of hazards when participants are approaching and guide where necessary.
		Minor	

		Medium	
Exacerbate personal injury	Instructors, staff and guest/participants	Unlikely	Staff avoid using water (part of the session) whenever people have issues such as ear infections and can't get wet. The instructors can adapt when needed and the group medical needs that is given by the group liaison is considered as well as input from the group leader (teacher).
		Minor	
		Low	
Eye irritation from goggles/blind folds	Guest/participants	Very unlikely	Blind folds are washed regularly, and goggles safety checked. Instructors will have participants remove blindfold and/or goggles if any irritation occurs. First aid kits contain sterile eye wash.
		Major	
		Medium	
Overwhelmed or pushed into Panic zone – could lead to injury.	Guest/participants	Unlikely	Staff to be sensitive to age, maturity and general well-being of the participants. If any one gets overwhelmed or starts to panic staff will intervene to help calm and if possible help the participant to continue but Challenge by choice will be adhered to so if a participant wants to stop the instructor will simply unblind fold them and find an appropriate way for them to calm down and then encourage the other participants.
		Minor	
		Low	