

Risk Assessment Activity – Orienteering

Pioneer Centre	Assessed by: James Kniffen		Assessed/ Reviewed:	Next Review Date
			11/01/2023 08/01/2025 12/12/2025	12/12/2026
Reviewed by:	Assist Chief: Max Bishop	Dec 2025		
Reviewed by:	Senior Instructors: Andrew Evrard, Joseph Page, Steph McMenemy, Kieren Plant & Ronan Halpenny Lead Instructors: Rebecca Arms			
Overview: Orienteering is an instructor-led activity and is done onsite at the Pioneer Centre. The session can be group-led and if that happens then all the appropriate equipment and resources will be given to the group leader(s). Staff to client ratio is 1:16 with support by participants staff (e.g. teacher) and if not then the ratio goes up to 2:16. All instructors are first aid trained and emergency procedures are in place in case of a major accident.				
Hazards	Groups of People at Risk from the Hazards Identified	Probability	Control Measures – Reduces the severity and lowers the probability to acceptable levels	
		Severity		
		Risk Category		
Slips, trips and falls	Instructors, staff and guest/participants	Likely	Participants warned of hazards at the start of the session. Bimonthly checks of site are carried out by activities team and instructor leading the session will visually check the area upon arrival. Instructors are first aid trained, with a first aid kit readily available.	
		Minor		
		Medium		
Site Traffic (hit by vehicle)	Instructors, staff and guest/participants	Unlikely	All vehicles are to be walked in and out by centre staff to ensure speed limit are kept to and cautious driving is being practiced.	
		Fatal		
		High		
Exposure to harmful substance under lodges (Asbestos)	Guest/participants	Unlikely	Site rules that are given to groups are given by staff on a site tour and again written into the instruction card/brief for activities (orienteering) that may be done in the areas near the lodges. Generally, under lodges is sealed off with boarding and checked and maintained by the maintenance team. Asbestos has been assessed and a removal program is being followed and the risk is when it is disturbed thus the prohibit of going under the lodges.	
		Major		
		Medium		



Getting lost/accidentally leaving site	Guest/participants	Unlikely	Participants are briefed on boundaries for the activity as well as the site boundaries. An instructor roams the site whilst participants are doing the orienteering course to ensure boundaries are stuck to and another instructor will remain at a central place as a fixed point for participants to return to for help. If group-led then the group leader(s) are responsible to ensure participants stick to the given boundaries.
		Minor	
		Low	