

# Risk Assessment Activity – Orienteering

Pioneer Centre	Assessed by: James Kniffen	Assessed/Reviewed:	Next Review Date
		11/01/2023 08/01/2025 12/12/2025	12/12/2026
Reviewed by:	Assist Chief: Max Bishop		
Reviewed by:	Senior Instructors: Andrew Evrard, Joseph Page, Steph McMenemy, Kieren Plant & Ronan Halpenny Lead Instructors: Rebecca Arms		Dec 2025

**Overview:** Orienteering is an instructor-led activity and is done onsite at the Pioneer Centre. The session can be group-led and if that happens then all the appropriate equipment and resources will be given to the group leader(s). Staff to client ratio is 1:16 with support by participants staff (e.g. teacher) and if not then the ratio goes up to 2:16. All instructors are first aid trained and emergency procedures are in place in case of a major accident.

Hazards	Groups of People at Risk from the Hazards Identified	Probability	Control Measures – Reduces the severity and lowers the probability to acceptable levels
		Severity	
Slips, trips and falls	Instructors, staff and guest/participants	Likely	Participants warned of hazards at the start of the session. Bimonthly checks of site are carried out by activities team and instructor leading the session will visually check the area upon arrival. Instructors are first aid trained, with a first aid kit readily available.
		Minor	
		Medium	
Site Traffic (hit by vehicle)	Instructors, staff and guest/participants	Unlikely	All vehicles are to be walked in and out by centre staff to ensure speed limit are kept to and cautious driving is being practiced.
		Fatal	
		High	
Exposure to harmful substance under lodges (Asbestos)	Guest/participants	Unlikely	Site rules that are given to groups are given by staff on a site tour and again written into the instruction card/brief for activities (orienteering) that may be done in the areas near the lodges. Generally, under lodges is sealed off with boarding and checked and maintained by the maintenance team. Asbestos has been assessed and a removal program is being followed and the risk is when it is disturbed thus the prohibit of going under the lodges.
		Major	
		Medium	

Getting lost/accidentally leaving site	Guest/participants	Unlikely Minor Low	Participants are briefed on boundaries for the activity as well as the site boundaries. An instructor roams the site whilst participants are doing the orienteering course to ensure boundaries are stuck to and another instructor will remain at a central place as a fixed point for participants to return to for help. If group-led then the group leader(s) are responsible to ensure participants stick to the given boundaries.